

2019 Draft Minutes

**ADR Institute of Alberta
2019 ANNUAL GENERAL MEETING
June 13, 2019**

**Edmonton
ADRIA Office, Tower 1, 3697 Mill Woods Road NW**

**Calgary via Teleconference
Danish Canadian Club, 727 11th Avenue SW**

Online

DRAFT MINUTES

1. Michelle Simpson, President, declared quorum and called the meeting to Order at 5:48 p.m. Approximately 58 members and guests were in attendance.
2. Dora Dang moved to accept the Agenda – Seconded by Stan Galbraith. Approved unanimously.
3. Donna Cross moved to accept 2018 AGM Minutes – Seconded by Wendy Hassen. Approved unanimously.
4. ADRIC Representative Wendy Hassen brought greetings and an update on ADRIC activities.
 - Strategic directions of ADRIC include: reinforcing ADRIC as Canada's national ADR organization, building capacity in ADRIC's infrastructure and processes, ensuring financial sustainability of ADRIC and promoting financial sustainability for all Federation members, being a growing and functional Federation, and growing and enhancing value for ADRIC members and stakeholders.
 - Wendy also discussed ADRIC's National Committees, activities of the Government Relations Committee, ADRIC's research project on ADR processes, ADRIC publications, and sustaining corporate members.
5. A) Michelle Simpson delivered the President's report and stated that the value of membership in ADRIA is the community of ADR people coming together. She toasted members and encourage them to acknowledge their important work in "pushing the ADR barrel". Michelle further acknowledged and expressed the Board's appreciation to the many ADRIA & ADRIC Volunteers, Board members, Committee

and Task Force members that have worked tirelessly to advance ADR programs and objectives over the past year. – Received.

B) The Auditor's Report for fiscal year 2018 was presented by Dora Dang, Treasurer, who discussed that expenses were significantly higher in 2018 than 2017 due to the Symposium and office relocation. Despite this, revenues were also up which resulted in a small surplus of \$8,615 for 2018. Steve Rickard moved to accept the audited financials as presented - Seconded by Jonathan Chapman. The Audit Report was approved unanimously.

The treasurer moved to appoint the David Chung as Auditor for 2019. Seconded by Wendy Hassen. Approved unanimously. For the third year the Auditor has donated his fees to ADRIA. Mr. Chung was recognised by the members for his generous contribution.

C) Tammy Borowiecki presented the Education Report. Recent work includes focusing on sustainability of ADRIA's training programs and support to our learners including helping them navigate the system including our website and how to get started in the ADR profession, as well as ensuring students have realistic perceptions of training requirements. - Received.

D) Paul Conway delivered the Executive Director's Report, which focused on the contributions of new and returning staff members, the MOU and new opportunities and challenges it presents, the ADR Symposium, and office relocation. Focus for the year ahead will be on organizational sustainability and growth with emphasis on partnerships and outreach and seeking new opportunities for ADR in Alberta. The 33 ADRIC National Designation recipients for 2018 were acknowledged and congratulated. - Received.

6. Michelle Simpson acknowledged departing Board members Wendy Hassen and Jonathan Chapman and welcomed new Board members Ali Ansell and Paul Blakeney. Michelle introduced and welcomed new ADRIC Representative Barrie Marshall, new Vice President Michelle Bonnici, and new President Barbara McNeil.

New President Barbara McNeil thanked Board members for their hard work and contributions. Special thanks were extended to departing Board member Wendy Hassen for her long service and contributions to ADR in Alberta. Thanks were also extended to co-chairs of the Task Force Marti Ryan and Jennifer Warren. - Received.

10. There being no further member enquiries, the AGM was closed at 7:05 p.m